

To return to  
 RESOLV Office: [resolv@rub.de](mailto:resolv@rub.de) or Room NC 02/30 at RUB

### Application for the approval of travel for GSS stipend holders

Last Name, First Name of Stipend Holder: <input type="text"/>	
Email address of Stipend Holder: <input type="text"/>	Phone number of Stipend Holder: <input type="text"/>
Last Name, First Name of supervisor: <input type="text"/>	
Destination and reason for travel (e.g. name of conference in ..., GSS internship at Institute XY,...) <input type="text"/>	
Begin of Travel (Date and Time): <input type="text"/>	Expected End of Travel (Date and Time): <input type="text"/>
Estimated Total Travel Expenses*: <input type="text"/> € *Total Travel Expenses = Transportation costs (flight/train) + fees (e.g. for conference attendance) + accommodation costs or – for internships – the DFG allowance Please attach supporting documents (e.g. invoice of plane ticket).	
<input type="checkbox"/> I get funding for this travel from another institute than RESOLV. If yes, please specify the amount of the additional funding: <input type="text"/> € If yes, please specify the institute: <input type="text"/>	
<input type="checkbox"/> I plan to use a private car. If yes, please specify the reason: <input type="text"/>	
<input type="checkbox"/> I plan to go by plane for a travel within Germany. If yes, please specify the reason: <input type="text"/>	

I confirm that the data I specified is correct, supporting documents (e.g. confirmation letter) are attached.

City, Date <input type="text"/>	Signature of Stipend Holder
City, Date <input type="text"/>	Signature of Supervisor